fi:af
french institute
alliance française

22 East 60th Street
New York, NY 10022
P 212 355 6100
F 212 935 4119

Box Office
55 East 59th Street
New York, NY 10022
P 212 355 6160
F 212 355 6189

TICKET ORDER FORM

Full Title of event (which may not fit on ticket): _____

Ticket Text:
Lines 1, 2 & 3—Event Description
Lines 4 & 5—Location
Line 6—Day, Date, Year, Time
Note: Each box represents ONE character or space. There are 6 lines on a ticket. **Lines 2, 4 & 6 are BOLD and larger FONT**

F	**L**	**O**	**R**	**E**	**N**	**C**	**E**		**G**	**O**	**U**	**L**	**D**		**H**	**A**	**L**	**L**					
5	5		E	A	S	T		5	9	T	H		S	T	R	E	E	T					

Additional dates/times:

Your Event/Company website: _____

TICKET DISTRIBUTION POLICY:

____Tickets not for sale to the general public (to be distributed at VIP table on site 1 hour prior to event)

____Tickets for sale (minus ____ tickets to be held for Producer's Guest List/Comping)

**** REMINDER: **ALL** tickets are to be sold via **Ticketmaster Services** and the FGH Box Office, as outlined in Contract, no other company may be engaged for ticket services.

Prices: (all tickets are subject to a $1 Facility Fee paid by the Ticket Buyer to FIAF)

Full Price _____ + $1.00 Facility Fee
Student _____ + $1.00 Facility Fee
Senior _____ + $1.00 Facility Fee
Other _____ + $1.00 Facility Fee

Type of Seating:

____ Reserved (recommended for theatre, dance, music)
____ General Admission (open seating, recommended for film, lectures)

Technical Aspects affecting the House & Ticket distribution:

____1/2 Stage extension (Kills 35 seats)
____Full Stage Extension (Kills 65 seats)
____FIAF Sound Board in use in house (Kills 10 seats)
____Company Sound Board in use in house (Killed seats TBD)

Today's Date: _____

Requested Tickets On-Sale Date (takes 5–7 days from date of submission to Box Office): _____

Client: _____

Ticket Contact: _____

Phone #: _____ Email: _____