fi:af french institute alliance française

TICKET ORDER FORM | FLORENCE GOULD HALL, 55 East 59th Street, New York City

Full Title for Ticketmaster.com (70 characters total): _____

Ticket Text: Lines 1, 2 & 3—Event Description | Lines 4 & 5—Location | Line 6—Day, Date, Year, Time
Note: Each box represents ONE character or space. There are 6 lines on a ticket. **Lines 2, 4 & 6 are BOLD & larger FONT**

F	**L**	**O**	**R**	**E**	**N**	**C**	**E**		**G**	**O**	**U**	**L**	**D**		**H**	**A**	**L**	**L**						
5	5		E	A	S	T		5	9	T	H		S	T	R	E	E	T		N	Y	C			

Additional dates/times:

Your Event/Company website: _____

TICKET DISTRIBUTION POLICY:
____ NO Tickets for sale (Tickets to be distributed only at VIP table on site 1 hour prior to event)
____ Tickets for sale (minus tickets to be held for Producer's Guest List/Comps)
REMINDER: **ALL tickets are to be sold via **Ticketmaster Services** & the FGH Box Office, as outlined in Contract, no other company may be engaged for ticket services

Available Price Types (all tickets are subject to a $1 Facility Fee paid by the Ticket Buyer to FIAF)
Full Price: _____ + $1.00 Facility Fee
Student: _____ + $1.00 Facility Fee (please define age range)
Senior: _____ + $1.00 Facility Fee (please define age range)
Other: _____ + $1.00 Facility Fee

Type of Seating:
_____ Reserved (recommended for theatre, dance, music)
_____ General Admission (open seating, recommended for film, lectures)

Technical Aspects affecting the House & Ticket distribution:
_____ Stage Extension (Kills 37 seats Row AA & BB + Row CC 101-104 & CC 118-121)
_____ FIAF Sound Board in use in house (Kills 9 seats Row P109-112 / R 109-113)
_____ Company Sound Board in use in house (Killed seats TBD)

Approx Runtime: _____ Recommended Ages: _____ Additional Info for the Public: _____

Today's Date: _____

Requested Tickets On-Sale Date (takes 5–7 days from date of submission to Box Office): _____
Client: _____
Ticket Contact: _____ Phone _____ Email: _____